

Boost4Families Advisory Council  
January 13<sup>th</sup>, 2009  
Malvern, IA

Members present: Sherry Ford, Sheri Bowen, John Baker, Tom Bouska, Tamra Ruff, Nancy Gibson, Kim Spillers, Ray Buell. Others in attendance were: Sonja Cambridge and Amy Chastain.

Meeting called to order at 1:15 PM.

**Announcements**

Amy announced the dates for the Empowerment Congress, Day on the Hill, Prevent Child Abuse Conference and the Results Based Accountability meeting.

There was some discussion as to whether Boost should have a table at Day on the Hill or not. It was decided that Boost will have a table again this year.

**Minutes/Agenda**

Sheri Bowen made a motion to approve the minutes from the last meeting. Tamra seconded the motion. All approved.

Tom Bouska made a motion to approve the agenda as presented. Kim Spillers seconded the motion. All approved.

**Payment Vouchers**

Amy passed around the payment vouchers for Nov/Dec 08 for signature (see attached). Tamra Ruff made a motion to approve the payment vouchers as presented. Nancy Gibson seconded the motion. All approved

Boost4Families monthly billing  
8-Dec

1 Mills co.	PAT	8-Dec	\$6,495.00 SR
Pub. Health			
2 Mills co.	Circles	8-Dec	\$665.00 SR
Pub. Health			
3 Cass County	PAT	8-Nov	\$8,178.70 SR
Home Care			
4 Cass County	Circles	8-Nov	\$1,420.75 Sr
Home Care			
5 Anita School	tuition	8-Dec	\$375.00 SR
dist	grants		
6 Villisca	tuition	8-Dec	\$750.00 SR
school dist	grants		
7 Atlantic	tuition	8-Dec	\$3,402.00 SR
school dist	grants/tra		
	ns		
8 Malvern	tuition	8-Nov	\$590.00 Sr
school dist	grants		
9 Pooh	preschool	8-Dec	\$828.00 SR

Corners				
10	Taylor Public health	nurse consult	8-Dec	\$426.04 SR
11	HCCMS	nurse consult/dent	8-Nov	\$775.07 SR
12	Candace Johnson	pd mini grant	8-Dec	\$250.00 SR
13	Nancy bond	pd mini grant	8-Dec	\$250.00 SR
14	Southwest Iowa trans	transp	nov/dec2008	\$9,112.12 SR
15	WCCA	childcare	8-Dec	\$9,362.41 EC
				\$42,880.09
				SR \$33,517.68
				EC \$9,362.41
				\$42,880.09

**Empowerment**

Amy passed out information regarding redesignation results. The council asked Amy to write up a one page sheet stating what the State Team dinged us for during redesignation, and how we are taking care of the issues. Everything can be taken care of very quickly.

Amy discussed the 1.5% cut in FY09 funds by Governor Culver (amount about \$8,800). There are two options: take the money out of each existing contract by amending them, or to take it out of carryover funds. The Council is making a recommendation to the Board that the money come out of carryover funds.

The council discussed indicators: whether we have the right indicators/performance measures to match our goals. It was suggested that we break each result area down into subcommittees and invite board members to become involved in one subcommittee.

**DECAT**

Carryover amounts have not been given out yet for DECAT funds. The 1.5% will affect DECAT funds, but at this point, we are still waiting to see how DHS wants us to handle it. This topic will be tabled until we get further information. The Council would like to see this come out of carryover like Empowerment (the amount would be about \$900).

Sonja told the Council about the PCIT (Parent Child Interactive Therapy), that three Decat areas are sponsoring. This would be for a Masters level counselor to get training in this therapy. Amy will send out the application.

Tom told the Council that Ray Buell is setting aside \$12,000 for Cass/Mills/Mont, and a few more counties for DHS lead Family Team Meetings. Amy will write the contract and vouch to DHS for payments.

**JCO Funds**

Ray Buell told the Council that he has \$26,000 to give each DECAT area to RFP for. These funds need to be spent by June 30<sup>th</sup>, 2009. These funds should be spent for prevention services for at risk/delinquency teens ages 12-18. John Baker made a motion to send out RFP's to schools and YMCA's in the three counties for these services for upto \$4,500 a piece. Sheri Bowen seconded the motion. All approved.

**CPPC/CBCAP**

Amy mentioned the dates for the Prevent Child Abuse Conference. No other information at this time.

**SOP's**

Amy handed out a draft of SOP's. There was a lot of discussion as to whether the standard operation procedures are working. These were all established at the beginning of Boost4Families. The Council told Amy to write these up and present them to the board, so they can decide if these should be kept or changed.

The next meeting will be scheduled after the board meeting. The board will be electing new advisory council members at this time. The board meeting is set for Jan. 15<sup>th</sup>, 7:00 PM (Webster Building, Red Oak). New Board member orientation will be held prior to this meeting (5:30PM, same location).

Nancy Gibson made a motion to adjourn the meeting. Tamra Ruff seconded the motion. All approved.

Meeting adjourned at 3:30PM

Respectfully Submitted  
Amy Chastain  
Boost4Families Coordinator