

Boost4Families Executive Board/Advisory Council
Mont. Co. ISU
August 18th, 2008

Members present: Sherry Ford, John Baker, Sonja Cambridge, Tamra Ruff, Sheri Bowen, Nancy Gibson, and Kimberlee Spillers. Others in attendance was Amy Chastain (Boost4Families Coordinator).

Members absent: Ray Buell

Sherry Ford called the meeting to order at 2:10 PM

Announcements

Amy announced that she had a laptop at home that she would be willing to use for meetings, if she can purchase the Microsoft Office software. Amy stated these funds would come out of DECAT. Tamra Ruff made a motion for Amy to purchase the Microsoft Office software to use on personal computer for work purposes. If Amy should leave the position, the software would be turned back to the board. Sheri Bowen seconded the motion. All approved.

Amy passed around the signature sheet for AEA 13. This form is for Advisory Council members to be able to sign payment vouchers for Empowerment. Nancy Gibson (who took Kim Freund's position on the board, and Sonja Cambridge (due to name change), needed to sign the form.

Amy announced the NGA (National Governor's Award) through Empowerment. Amy needed to gather several board and community members together to be on this committee. Amy announced that Sonja, Nancy, and Sheri Bowen have agreed to participate. Dianna Williams and Pam Elwood, will be the community members. This group will complete an assessment for our three counties, we will meet to come to a consensus, and then meet regionally on Sept. 8th to get a regional plan.

Minutes/Agenda

Sherry Ford said she would entertain a motion to approve the minutes from the last meeting. Tamra Ruff made a motion to approve the minutes. Nancy Gibson seconded the motion. All approved.

Sheri Bowen made a motion to approve the agenda as presented. Tamra Ruff seconded the motion. All approved.

Payment Vouchers

Amy passed around the bills for July 2008 (see attached bills). Sheri Bowen made a motion to approve the bills for July 2008. Kimberlee Spillers seconded the motion. All approved.

Boost4Families Billing
Aug-08

Hy-Vee	board expense	Jun-08	\$ 136.55	SR Admin
Tamra Ruff	parent stipend	Jul-08	\$ 31.70	SR Admin
Kimberlee Spillers	parent stipend	Jul-08	\$ 47.16	SR Admin
Mills Co. Public Health	Parents as Teach	Jul-08	\$ 8,000.00	SR
Maternal Child Health	nurse consultant	Jul-08	\$ 651.98	SR (Presc)
WCCA	child care	Jun-08	\$ 684.57	EC
WCCA	child care	Jul-08	\$ 1,211.00	EC
			\$10,762.96	
		SR	\$ 8,867.39	
		EC	\$ 1,895.57	
			\$10,762.96	

Year end Budget for Empowerment

Amy passed around the year end budget for Empowerment (SR & EC). This group recommended that Amy put this on the agenda for the Board meeting in Sept.

Transportation

Amy told the group that she meet with the transportation subcommittee and they recommend that Boost4Families a block amount of funds and make quarterly payments, instead of paying per child/per ride. It was suggested that if this is done, SWITA/School District would need to make quarterly reports, like all the other programs. Tuition grant students would need to be served first, and then it would be up to each entity as to how they want to charge the remainder kids participating. This block amount would be based on what each entity received last year. There would need to be requirements that each would have to meet in order to receive all the funds.

This group asked Amy to check with some other area in Iowa and see how they deal with this issue. Amy will write a one page proposal and present this to the Board in Sept. Amy will also ask Jeff Beckner to attend the next meeting, so some questions can be answered.

Professional Development Mini-grants

Amy announced the she received 17 mini-grant applications for Professional Development. The board approved up to 20 grants (\$250 per person). Amy will give a report on these trainings once she gets the reports back from providers.

Board Make-up

Amy told the group that the Board make-up/by-law committee had suggested having an application process for parents, coming onto the board. This group discussed what that would look like. It was decided to table this discussion, until by-laws were passed.

By-law conference call

Board members were asked in advance to call into the conference call to review the changes in the by-laws done by the subcommittee. Dennis McClain, Charla Schmidt, Ron Kohn, and Margo Magill called into the conference call. Many discussions, and minor changes were suggested. Amy will make these changes and send out the new draft via e-mail. It was suggested that Amy have Board members read over them, and let her know about any concerns they have prior to the Sept. 11th meeting. By-laws will be voted on at this time. Another meeting/vote will be done for by-laws after this Sept. 11th meeting.

Next Meeting

The Advisory Council will meet prior to the Board meeting (5:30 PM), on Sept. 11th. The Board meeting will be at 7:00 PM (dinner at 6:30 PM), at the Red Oak School District Board room (904 Broad Street).

Meeting adjourned at 4:30 PM.

Respectfully Submitted

Amy Chastain
Boost4Families Coordinator