

Boost4Families Executive Board Meeting
 February 26th, 2008
 Mont. Co. ISU office

Members present: Sonja Cambridge, Tom Bouska, John Baker, Tamra Ruff, Sherry Ford, Sheri Bowen and Kim Freund. Others in attendance were: Judy Knox (via conference call) State Empowerment Team, and Amy Chastain (Boost4Families Coordinator).

Meeting was called to order at 1:30 PM.

Annual Report Review

Judy Knox reviewed the FY07 Empowerment annual report, with the board. Several items were suggested that Amy make changes to, and then resubmit back to Judy. Overall, the review went well. The board was able to ask and answer questions.

Approval of Minutes and agenda

Sherry Ford said she would entertain a motion to approve the minutes from the last meeting. Kim Freund made a motion to approve the minutes as presented. Tamra Ruff seconded the motion. All approved.

Sheri Bowen made a motion to approve the agenda. Tom Bouska seconded the motion. All approved.

Payment Vouchers

Amy presented several payment vouchers for December 2007/January 2008, (see below). Sheri Bowen made a motion to approve the bills as presented. Tom Bouska seconded the motion. All approved.

Boost4Families Billing
 Jan-08

Tamra Ruff	parent stipend	Feb-08	\$ 71.59	SR Admin
Kimberlee Spillers	parent stipend	Feb-08	\$ 118.00	SR Admin
Loess Hills AEA 13	fiscal agent fee	July- Dec2007	\$ 5,472.07	SR Admin
Amy Chastain	board expense	Feb-08	\$ 32.10	SR Admin
Mills Co Pub. Health	PAT	Jan-08	\$ 7,863.00	SR
Cass Co. Pub. Health	PAT	Dec-08	\$ 8,863.75	SR
Mont. Co. Pub. Health	PAT	Jan-08	\$ 9,450.00	SR
Red Oak School Dist	tuition grants	Jan-08	\$ 1,310.00	SR
C&M School Dist	tuition grants	Jan-08	\$ 1,050.00	SR
Anita school dist	tuition grants	Jan-08	\$ 150.00	SR
Atlantic school dist	tuition grants	Jan-08	\$ 2,865.00	SR
Villisca School Dist	tuition grants	dec/Jan20 08	\$ 900.00	SR
malvern school dists	tuition grants	Dec-08	\$ 2,640.00	SR
Zion Lutheran Church	little lambs	Jan-08	\$ 3,337.40	SR
Maternal Child Health	nurse consult	Jan-08	\$ 166.61	SR

HCCMS	nurse consult	Jan-08	\$ 243.74	SR
Mills Co. Pub. Health	Circles4Success	Jan-08	\$ 1,163.00	SR (other)
Cass Co. Pub. Health	Circles4Success	Dec-08	\$ 1,494.25	SR (other)
C&M School Dist	transportation	Jan-08	\$ 157.50	SR (Quality Improv)
Atlantic school dist	transportation	Jan-08	\$ 432.00	SR (Quality Improv)
Southwest Iowa Plannin	transportation	Jan-08	\$ 886.50	SR (Quality Improv)
WCCA	Child care	Jan-08	\$ 7,049.23	EC
Loess Hills AEA 13	fiscal agent fee	July- Dec2007	\$ 594.56	EC
			\$56,310.30	
		SR	\$47,190.51	
		QI	\$ 1,476.00	
		EC	\$ 7,643.79	
			\$56,310.30	

CPPC update

Amy told the board she had hoped to know if Boost4Families received CBCAP funds, by the time this meeting started. At this point Amy hasn't heard anything. Amy stated she will check into it.

Discussion of FY07 Funding

John Baker gave a brief update on the Villisca Before/After School program. Some changes have occurred due to personnel conflicts.

Amy discussed the carryover with the board. Last year Boost was able to carryover 30% of the SR funds. 14 Empowerment areas went over the 30% carryover amount. Amy informed the board that this is a big concern for the Legislatures, and it is being looked at. The State Empowerment Team has stated that Legislatures would like to drop the carryover amount to 6-10%, and because it appears that Empowerment areas don't need as much money, money may be taken out of the Empowerment allocations for FY09. Amy told the board she will keep them posted.

The DECAT budget was discussed. The carryover amount for Boost4Families is \$53,577.40 (not \$30,000 as Amy estimated). This brings the amount (including Transfer funds) to \$195,358.40 for FY08. So after some discussion, it was determined that:

- \$117,054 have been allocated
- The board decided to move the neigh. Network grants that were going to be funded with CPPC dollars, over to DECAT (Total of \$4,000)
- That makes \$121,054 spent at this time
- \$47,000 can be carried over through FY09 – which leaves \$27,304.00 left to spend prior to June 30th.
- The board set aside \$10,000 for the Boost4Families website, and \$10,000 for the neighborhood network mini-grants that just came in – this leaves \$7,304.00 to spend.

The board decided to table this and discuss this at the next meeting.

Sherry Ford told the board that Amy really needs a new computer, and software. Tom stated that he can check into getting Amy a computer, but because she is on the State DHS server, she can not get new software. Tom will check into getting a computer for Amy.

Discussion of Preschool/transportation funds

Amy told the board that she is concerned that the transportation and preschool dollars will not all be spent by the end of the fiscal year. Sheri Bowen suggested that Amy send out a note to all programs asking them to give an estimate of how much of their budget they will spend by the end of the year, so the board can rethink the budget before the end of the year.

Several options were discussed regarding transportation and preschool dollars. The board asked Amy to come up with several options and discuss this at the next meeting. Amy will have all this information by the next meeting. This issue was tabled.

Amy's evaluation

Due to lack of time, it was decided to table Amy's evaluation until the next meeting.

Board Retreat/Training

Amy reminded the board of the board training for March 31st. Board members stated they will help Amy however they can. John Baker will run the meeting in Sherry Ford's absence.

Next Meeting

The next meeting will be March 11th at 1:30-3:30 PM. Amy's evaluation and the FY08 budget will be items for discussion. Location TBA.

Kim Freund made a motion to adjourn the meeting. Sheri Bowen seconded the motion. All Approved.

Meeting adjourned at 3:00 PM.

Respectfully Submitted
Amy Chastain
Boost4Families Coordinator