

Boost4Families Executive Board Meeting
January 28th, 2008
Sheri Bowen's House

Members present: Ray Buell, Sheri Bowen, Sherry Ford, Tamra Ruff, Kim Spillers, Kim Freund, and Sonja Cambridge. Others in attendance were: Amy Chastain (Boost4Families Coordinator).

Meeting was called to order at 1:30 PM.

Announcements

Amy announced that Day on the Hill is Feb. 14th, 2008. Sherry Ford and Sonja Cambridge plan to attend. Boost4Families will have a booth this year.

Amy discussed the option of buying items with the Boost4Families logo on it, to hand out to Legislators. Amy stated she already has chocolate stars. The board agreed that Amy should check into notepads. Kim Spillers said she would check to see what Legislators may use. There was also a discussion regarding items for kids for the health fairs, such as tattoos, and footballs.

Minutes/Agenda

Kim Spillers said she would entertain a motion to approve the minutes from the last meeting. Sheri Bowen made a motion to approve the minutes. Kim Freund seconded the motion. All approved.

Sherry Ford made a motion to approve the agenda as presented. Tamra Ruff seconded the motion. All approved.

Payment Vouchers

Amy presented several payment vouchers (bills) for December 2007, (see below). Ray Buell made a motion to approve the bills as presented. Sheri Bowen seconded the motion. All approved.

Boost4Families Billing Statement
December 2007/Jan2008

Tamra Ruff	Parent Stipend	Dec-07	\$ 30.54 SR (admin)
Kimberlee Spillers	Parent Stipend	Dec-07	\$ 47.20 SR (admin)
Cass Co. Mem. Hosp	PAT	Dec-07	\$ 7,913.95 SR
Cass Co. Mem. Hosp	Circles	Nov-07	\$ 1,233.65 SR
Mills Co. Public Health	PAT	Dec-07	\$ 8,962.00 SR
Mills Co. Public Health	Circles	Dec-07	\$ 1,049.00 SR
Mont. Co. Public Health	PAT	Dec-07	\$ 8,849.00 SR
Mont. Co. Public Health	PAT	Nov-07	\$ 9,105.00 SR
Nishna Valley school	preschool	1st/2nd qtr	\$24,500.00 SR
Glenwood school dist	teacher assco.	Dec-07	\$ 915.74 SR

Anita school dist	tuition grants	Dec-07	\$ 150.00	SR
Glenwood school dist	tuition grants	Dec-07	\$ 2,449.00	SR
Villisca School dist	tuition grants	Nov-07	\$ 450.00	SR
Atlantic school dist	tuition grants	nov/dec2007	\$ 5,880.00	SR
Red Oak School dist	tuition grants	nov/dec2007	\$ 2,395.00	SR
Malvern school dist	tuition grants	Nov-07	\$ 1,180.00	SR
C & M School dist	tuition grants	Nov-07	\$ 710.00	SR
HCCMS	nurse consult	Nov-07	\$ 627.31	SR
Maternal Child Health	nurse consult	Jul-07	\$ 787.08	SR
Maternal Child Health	nurse consult	Dec-07	\$ 115.97	SR
West Central Comm.	childcare	Dec-08	\$ 5,063.30	SR
Atlantic school dist	transp.	Nov-07	\$ 655.50	SR (Qual. Imp)
Southwest Iowa Plann	transp.	Nov-07	\$ 781.50	SR (Qual. Imp)
Southwest Iowa Plann	transp.	Dec-08	\$ 570.00	SR (Qual. Imp)
C & M School dist	transp.	Nov-07	\$ 87.00	SR (Qual. Imp)
West Central Comm.	childcare	Dec-08	\$ 4,058.98	EC
			\$88,566.72	
		SR	\$82,413.74	
		Qual. Imp	\$ 2,094.00	
		EC	\$ 4,058.98	
			\$88,566.72	

Transfer funds

Amy discussed that at this point, Boost4Families still has \$36,964 of the transfer dollars to spend. Amy stated we can carryover about \$16,000, leaving about \$20,000 to spend before June 30th, 2008.

Amy told the board she has been looking at getting a website started. The board agreed to set \$10,000 of the remaining \$20,000 aside for website development.

The remaining \$10,000 will be used for more neighborhood networks mini-grants. The board recommended that Amy release a new RFP for neighborhood network grants with a maximum of \$1,000 per grant.

Villisca B/A school program

Amy discussed the concerns with the Villisca B/A school program that has been brought to her attention through the Villisca Superintendent. There are concerns of mismanagement of funds. The school doesn't really have a person monitoring the coordinator for this program.

The Executive Board stated that our contract is for the service of the program and the contract is with the School District. The school district has then hired the coordinator to run the program. It is the schools responsibility to make sure the program is being run as per our contract, and Boost4Families will not pay for anything beyond the contracted amount, and the monitoring, hiring/firing the coordinator is the schools responsibility.

Board Discussion

Amy told the board she would like to have a board retreat of some kind to educate the board on by-laws, board make-up, what it means to be a board member, community plan and Redesignation. Amy said she would like to have Shanell Wagler give a presentation on these topics, since the last meeting was canceled due to weather. The board agreed, and set a date of March 31st, 2008. The board suggested serving dinner at 6, have the meeting from 6:30-8:30 and offer door prizes. Amy said she would make some calls.

CBCAP

Amy informed the board that she is in the process of writing for the CBCAP grant. These dollars would go to all three PAT programs.

RFP discussion

Amy passed out a copy of the RFP from last year. She asked that everyone take a look at it and make any changes they feel necessary. The RFP will be discussed at the next meeting.

Next Meeting Date

The next meeting is set for Feb. 26th, 1:00 PM at the Mont. Co. ISU office. The RFP, transportation funds, and Amy's evaluation are items up for discussion.

Ray Buell made a motion to adjourn the meeting. Kim Freund seconded the motion. All approved.

Meeting adjourned at 3:30 PM

Respectfully Submitted

Amy Chastain

Boost4Families Coordinator