

Boost4Families Advisory Council Meeting
August 17, 2009
Red Oak, IA

Roll call – Present were: John Baker, Sonja Cambridge, Nancy Gibson, Tamra Ruff, Sheri Bowen and Sherry Ford. Other present: Amy Chastain (By Phone). Absent were: Kim Spillers and Ray Buell

John Baker called the meeting to order at 2:40 pm

No announcements

John Baker presented the agenda for the meeting. Sheri Bowen made a motion to approve the agenda as presented. Sonja Cambridge seconded the motion. Motion passed.

The minutes from the July Advisory Council Meeting was presented to the group. Tamra Ruff made a motion to approve the minutes as presented. Nancy Gibson seconded the motion. Motion passed.

Payment vouchers

Because of illness and the resignation of Amy Chastain there was no statement or vouchers available to sign. Sheri Bowen made the motion to allow Mills County Advisory Board members to review and approve Boost4Families vouchers until a coordinator is hired. Nancy Gibson seconded the motion. Motion passed.

Infant/Toddler Program ARRA

These funds have been made available to our Empowerment area. Amy Chastain has identified a small number of providers who would qualify for this reimbursement. These dollars are available because of stimulus dollars through the federal government and will not be available next year. The Advisory Board discussed implementation of this and Deb Morrison from CCR&R was called to ask if her agency would be willing to manage these dollars for our three county area. There would be \$30,000 plus \$1,000 in Administration to pay CCR&R. Any additional funds would be used for our administrative costs – (\$500). Sonja Cambridge will email her the documents explaining this project. The deadline for notification of acceptance is Sept 1, 2009. If CCR&R will not use these dollars, the Advisory Board will not accept these funds because of the transition of coordination.

New Empowerment Form

John Baker handed out a new form provided by the state Empowerment Team. This document needs to be handed in with the Empowerment final report. Sheri Bowen and Nancy Gibson would work together to identify a local story through the PAT program to include in the report. The other information would be pulled from the final report when it is completed. Sheri Bowen would assist Amy in the completion of this report.

To do List

Amy Chastain asked the Advisory Board to attend the upcoming meeting on Open Meetings Law scheduled for Sept 2 at 4:30-7 pm. This is an ICN and she sent this information our earlier. Sheri Bowen agreed to attend and several others thought it would be possible for them as well.

CPPC has a report is due soon and Amy Chastain asked about the FY10 budget. Currently, \$14,000 is committed and there was a question of if the remaining dollars would be available for Neighborhood networks or would that piece be needed for coordination. The advisory board recommended sending the budget in with Neighborhood networks funded for \$6,000 and if they needed to they would amend the budget at a later date.

Amy Chastain will complete the Community Plan, Empowerment Annual Plan and CPPC report.

Board meeting

The Advisory board recommended postponing the Board meeting scheduled for this Thursday because the Annual Report is not complete and we are unsure we have an agency to administer the ARRA dollars. Both of these items were on the agenda for a vote. Without these items, there would be no need to meet. The advisory board asked that Amy send out notification of this and also schedule a conference call to approved the two items on August 27th at 7 pm. Items will be emailed to the board for review prior to the call.

The interview team discussed meeting times and interview dates. The following scheduled was agreed upon:

- August 24th at 2 pm review resumes
- August 27th (afternoon) schedule interviews
- August 31st (AM) schedule interviews

Meeting adjourned at 4:10 PM.

Next meeting will be announced at a later date.

Respectfully Submitted
Sonja Cambridge
Boost4Families Coordinator